Addendum to Letter of Offer/Appointment

Graduate Assistants appointed at .25 FTE or greater are eligible to enroll in the GatorGradCare health insurance plan at no cost to you for individual coverage. Enrollment in GatorGradCare is not automatic. Eligible Graduate Assistants must enroll in GatorGradCare during the designated enrollment periods and must re-enroll in GatorGradCare each academic year to continue coverage. The enrollment period for annual/fall coverage is March through September 14. The enrollment period for spring/summer coverage is October through January 30. The enrollment period for summer only coverage is March through May 16. Information about the GatorGradCare plan can be found at http://hr.ufl.edu/benefits/health-insurance/gatorgradcare/.

The University of Florida has a mandatory health insurance requirement for all newly admitted students who are enrolled at least half time in a degree-seeking program and are attending any campus of the University of Florida. Students are required to show proof of adequate health insurance as a condition of enrollment. It is important that you check ONE.UF to review the mandatory health insurance requirement hold on your academic record and read and agree to the policy. More information including insurance coverage guidelines, frequently asked questions, how to submit one's insurance information and more, can be found at http://studentinsurance.shcc.ufl.edu.

If you enroll in GatorGradCare, this coverage meets the mandatory health insurance requirement. You do not need to do anything else after submitting the GatorGradCare enrollment through the enrollment site and agreeing to the mandatory health insurance requirement policy through your ONE.UF account. Because of the timing, you will see the charge for the school-sponsored plan on your account until your GatorGradCare eligibility is confirmed. You should not pay this charge because it will be removed once your GatorGradCare eligibility is confirmed after the drop/add registration period.

This appointment between you, the appointee, and the University of Florida, is subject to the constitution and laws of the State of Florida, the rules of the Florida Board of Governors and the University of Florida Board of Trustees and the Collective Bargaining Agreement.

Under the Immigration Reform and Control Act of 1986, the University of Florida is required to verify the identity and work authorization of all new employees. As a federal contractor, the University of Florida also participates in E-Verify, the federal on-line verification system. To comply with these requirements, on or before your first day of employment, you must complete Section 1 of Form I-9. Additionally, you must present documents that verify your identity and work authorization within the first three business days after your start date. Should you fail to provide the appropriate documentation by the end of the third business day as required by law, your appointment will be terminated until you can provide such documentation.

If you do not meet all of the eligibility requirements outlined in this Letter of Appointment and in the Graduate Student Handbook (http://graduateschool.ufl.edu/files/handbook.pdf), including maintaining the minimum registration requirement for your Appointment, all tuition payments will be voided and rescinded. You agree that any change in eligibility of academic or employment status after your graduate tuition payment is processed will result in the original payment liability being reassigned to you.

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Student initial here and date